

BIALL

BRITISH & IRISH ASSOCIATION OF LAW LIBRARIANS

Annual Conference – Bournemouth International Centre
Thursday 13th – Saturday 15th June 2019



50th Annual Study
Conference & Exhibition

Provisional Programme & Registration Form



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Welcome from the President



50th Annual Study Conference, Bournemouth 2019

I am delighted and honoured to welcome you to Bournemouth for BIALl's 50th Annual Study Conference. It's going to be a good 'un! Well – they always are – but the Conference Committee and our generous sponsors have really pulled out all the stops this year.

Our theme is **50 not out: past, present, future**. A half-century is a real achievement. We have a perfect excuse to celebrate the past 50 years: the vision of the group of librarians who founded BIALl and the many information professionals who have put in a huge amount of work over the years to sustain our programme of events and our publications.

On the Thursday night the Conference will host a celebratory 50th anniversary party at the Aruba Bar, sponsored by Justis. Aruba has a superb location on the beachfront and 'the best views in Bournemouth'. The President's Reception, sponsored by Bloomsbury Professional, and the Annual Dinner and Awards, sponsored by LexisNexis will take place in the Hilton Bournemouth on the Friday night.

If the Thursday and Friday evenings are the occasion to celebrate the past, the Conference programme focuses on the present and the future. We are very privileged to welcome Baroness Hale of Richmond, President of the Supreme Court to reflect on the changing legal landscape. Having been a member of the Supreme Court and its predecessor, the House of Lords since 2004, Lady Hale has witnessed and made legal history – as the only woman Lord of Appeal in Ordinary, the first woman Justice of the Supreme Court and the first woman President of the Supreme Court.

Also focusing on the dramatic times through which we are living, journalist David Allen Green, will make a

welcome return to the BIALl Conference to talk about Brexit. David's talk at the Manchester conference in 2017 generated very enthusiastic feedback from delegates, who appreciated his clear-sighted view of the subject and his obvious loathing of political cant. I am confident that he will be equally entertaining and instructive in 2019.

Elsewhere in the programme a whole range of contemporary issues make an appearance – AI, diversity and inclusivity, social media, collaborative management. We hope that there will be plenty of topics which are of interest across all sectors and regions of BIALl.

In addition to the programme of talks, we will, as usual, host an exhibition of publishers and suppliers. This is an excellent opportunity to keep up-to-date with developments in legal publishing and technology and library services. Do take advantage of this opportunity, whether or not you have direct responsibility for purchasing resources and services. In addition to helping you keep abreast of industry trends, there will be the usual host of raffles and competitions and many enviable prizes to be won.

At the time of writing, a number of major sponsors have generously offered their support and we are very grateful to them for making the Conference possible. Our Platinum sponsors are LexisNexis and Justis. Our Gold sponsors are Bloomsbury Professional and ICLR, and Wildy & Sons is our Silver sponsor.

Whether you are a regular at BIALl Conferences or if it is your first, you can be assured of a warm welcome and, we trust, a memorable few days.

Dunstan Speight
BIALl President

BIALL is going to Bournemouth

Bournemouth is a large resort town on the south coast of England, just east of the 96 mile (155 km) long Jurassic Coast World Heritage Site. Together with Poole to the west and Christchurch in the east, it forms part of the South East Dorset conurbation, which has a population of 465,000.

Before Bournemouth was founded in 1810 by Lewis Tregonwell, the area was a deserted heathland occasionally visited by fishermen and smugglers. Initially marketed as a health resort the town received a boost when it appeared in Augustus Granville's 1841 book *The Spas of England*. Bournemouth's growth then accelerated with the arrival of the railway and it became a town in 1870. Historically part of Hampshire, it joined Dorset with the reorganisation of local government in 1974.

The town centre has notable Victorian architecture and the 202ft (62 m) spire of St Peter's Church, one of three Grade I listed churches in the borough, is a local landmark. Bournemouth's location has made it a popular destination for tourists, attracting over five million visitors annually with its beaches and popular nightlife. The town is also a regional centre of business, home of the **Bournemouth International Centre** (BIC), and a financial sector that is worth more than £1,000 million in gross value added.

Accommodation for BIALl delegates has been secured at the **Hilton Bournemouth** and **Hampton by Hilton**, a mere 100m from the BIC. Both hotels provide a complimentary hot breakfast.

BIALl has a limited number of bedrooms at Bournemouth's **Hampton by Hilton** available on a first come first served basis. These are **only** available to those delegates booking the 3-night Conference package.

The Hampton offers free high-speed WiFi internet throughout. The bedrooms are bright and air conditioned, offering sea or town centre views and offer a queen-sized bed and large work desk. All bedrooms are en-suite with shower only and come with a 32-inch LCD television with complimentary in-room movie channel, a laptop safe, easy-to-set alarm clock / radio, tea and coffee-making facilities, USB charge points, an iron and ironing board, hairdryer and complimentary toiletries.



BIALL is going to Bournemouth

The **Hilton Bournemouth** opened in 2015, is a relatively new address in the town but already making a name for itself for its accommodation, restaurants, conference facilities and bars.

There is a real variety of bedrooms with more than a passing nod to some of the area's more iconic features and trades including the landmark pier and popular Poole Pottery. Each has been styled in a cool, calm, minimalist décor with large panoramic windows providing unbeatable views across beautiful Bournemouth. All bedrooms have an en-suite bathroom with complimentary toiletries and feature a 49-inch HD television with satellite channels and work desk. Other amenities include: an alarm clock, tea and coffee making facilities, mini refrigerator, radio, telephone, individually controlled heating and air conditioning, iron and board, hairdryer, laptop safe, in-room speaker connectivity and 24-hour room service.

The eforea spa and health club offers extensive facilities to hotel guests and club members. The spa features a pre/post treatment relaxation lounge and four treatment rooms with an extensive wellness menu. The health club offers a 24-hour fitness room, steam room, sauna and a heated 20m indoor pool.

The Hilton Bournemouth has been chosen as the venue for this year's President's Reception and the BIALL Annual Dinner.



Travel to Bournemouth:

Train:

1 hr 45 mins from London

3hrs from Birmingham

4hrs 45 mins from Manchester

Air:

Southampton airport is just 40 mins away on the train and offers direct flights to Glasgow, Edinburgh, Belfast and Dublin.

Road:

Bournemouth is easily accessible by road, and can be approached on the A338 from the North/East and the A35 from the South/West. It is only 105 miles from London via the M3, M27 and A31. Complimentary car parking will be available.

Bournemouth is also well served by National Express coaches offering services to London, Bristol, Birmingham, Edinburgh, Glasgow and the North West.

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Special Interest Groups & Forums

There will be separate meetings for the Academic, Irish and Knowledge Management Special Interest Groups as well as a New Professionals Forum on either Thursday 13th or Friday 14th June 2019, as indicated in the programme. Delegates are invited to pre-register to attend these events by ticking the appropriate box on the Registration Form.

New & Overseas Delegates

We extend a particularly warm welcome to new and overseas delegates and look forward to their full participation in this year's Conference. A welcome session for new and overseas delegates will take place on the Thursday afternoon of the Conference kindly supported by ICLR. See programme for further details.

Buddy Scheme For Newer Delegates

Attending a conference for the first time can be daunting so BIALl will be operating a buddy scheme whereby newer delegates can be put in touch with an experienced conference goer to chat or exchange emails before conference. The amount of contact between buddies is decided entirely by the individuals involved but we do encourage all the participants to gather near the BIALl Exhibition stand on Thursday morning so that newcomers can also meet each other.

We hope the scheme will be a great way to meet new people, ease some worries and make the conference experience more enjoyable.

If you are a newer delegate and wish to join the buddy scheme or are more experienced and willing to act as a buddy, please tick the box in the appropriate section on the Registration Form. Further details will be circulated to participants closer to the Conference.



The BIALl Facebook group (<https://www.facebook.com/groups/2437827767/>) is a great way to stay in touch with colleagues and friends in the lead up to and during the Conference. You can use the group to arrange informal meet-ups, discuss travel arrangements or just to see who else is attending.



THE PREMIER CONFERENCE FOR THE PROFESSION

Pre-Conference Workshop

Making messages stick

'I've learned that people will forget what you said, people will forget what you did but people will never forget how you made them feel'. Maya Angelou.

We all have to deliver messages; good and bad, welcome and un-welcome, by choice and by request. These might be delivered one-to-one or to a group via a more formal presentation. Either way it's important to deliver with clarity, in a manner understood by your audience and which will change behaviour and attitudes.

In this workshop Nick Davies – Blue Peter Badge winner and trainer to members of The Royal Household – will share with you the practical things you can do to help your messages stick, calling on his 12 years of experience as a trainer and conference speaker to organisations across the world.

Areas we will consider and examine:

1. The essence of effective influence & persuasion – keeping it simple
2. Avoiding the 4 mistakes
3. The 6 ways in which we are all persuaded & influenced
4. Making the emotional connection: Ethos, Logos and Pathos in the right measure
5. Warmth & Competence – the brace of ingredients needed to 'take people with you'
6. Using energy, passion and enthusiasm to get your message across
7. Making sure your message is remembered – Humour, Stories, Anecdote, Metaphor and Analogy

Timing, registration and fees

The Pre-Conference workshop will take place on Wednesday 12th June 2019 at the Hilton Bournemouth. Registration and lunch will be from 13:00 with the workshop running from 14:00 - 17:30.

Places are limited and will be allocated on a first come, first served basis. To book your place, please complete the appropriate section on the Registration Form. See **Booking and Accommodation** section for registration fees which will be included on your invoice.

Previous feedback

- *"Best presentation of the Conference"*
- *"Absolutely excellent!"*
- *"Best session by far! Great presenter and really great content"*

These are just a few of the comments from BIALL delegates at the 2011 Conference where Nick delivered 2 sessions on training and presenting.

A barrister and the author of *How to be Great at the Stuff you Hate: the straight-talking guide to persuading, selling & networking*, Nick came to delivering training and conference speaking by way of selling shoes and legal sector recruitment.



Legal clients asked him to deliver some training and very soon Nick left the recruitment business and began training full-time, establishing *The Really Great Training Company*. Over the years he has accumulated a wealth of experience working with lawyers, accountants, and civil servants, from the most junior to the most senior, on how to sell, persuade, close, speak, negotiate, network and develop business, and he has loved every minute of it.

Provisional Programme 2019

More detailed and updated information on the Conference Programme will be available on the BIALL website

Wednesday 12th June 2019 - Pre-Conference Workshop

13:00 Registration and Lunch

14:00 – 17:30 **Making messages stick**
Nick Davies – The Really Great Training Company

Further information on speaker and session included separately in document

Thursday 13th June 2019

09:00 Registration Desk and Exhibition open

09:30 – 09:45 **Formal Opening of Conference**
Dunstan Speight – President of BIALL

09:45 – 10:45 **Plenary Session I**
Reflections on Brexit
David Allen Green – Preiskel & Co

10:45 – 11:15 **Formal Opening of Exhibition and Refreshments**

11:15 – 12:15 **Parallel Sessions I**

IA	IB	IC
Designing client-centred knowledge services Sophie Thompson Osborne Clarke LLP	Alive and kicking: reflections on the evolving role of Subject Support Librarians at UWE Bristol Susan Shreeve & Julie Hamley University of West of England (UWE), Bristol	10 years older: managing and evaluating library services at the Supreme Court Paul Sandles Supreme Court of the United Kingdom

12:15 – 13:30 Lunch, Exhibition and Product Demos

12:20 – 12:40 Leanne Battle, LexisNexis MLex: Insight into the future of regulatory risk

12:45 – 13:05 Aidan Hawes, Justis What's New with Justis?

13:10 – 13:30 TBA

13:35 – 14:35 **Plenary Session 2**
The Social Media Revolution? The impact on lawyers and law firms - Kevin Poulter – Freeths LLP

Provisional Programme 2019

Thursday 13th June 2019 - Continued

14:35 – 15:20

Beauty is in the eye of the statistician

Anneli Sarkanen – Fieldfisher LLP

AI and smart contracts

David Bartolone – Wolters Kluwer

Developing an interactive task-based research map for users

Karen Brown – Dentons

Taking over change initiatives

Shaunna Mireau – Canadian Association of Law Librarians



15:20 – 15:50

Refreshments and Exhibition

New and Overseas Delegates Welcome Event

Supported by ICLR

15:50 – 16:50

Parallel Sessions 2

2A	2B	2C	2D <i>Limited to 15 delegates</i>
I want to give up! How to build resilience and change your mindset	Nano is the way to go, using nano learning to promote library services	Open and collaborative management: a way to foster a culture of innovation	Building student engagement brick by brick: using Lego® Serious Play® to explore subject engagement in HE
Katy Davies Howard Kennedy	Ann-Christin Karlén Gramming, Elisabeth Erjemyr & Elin Thunell Advokatfirman Vinge	Ron Wheeler Boston University School of Law	Alan Wheeler Middlesex University

16:50 – 17:50

Special Interest Groups & Forums

New Professionals Forum, Irish Special Interest Group

17:00

Registration Desk and Exhibition close

19:30

BIALL 50th Birthday Party

Sponsored by Justis

Aruba Restaurant & Bar

Provisional Programme 2019

Friday 14th June 2019

09:00 Registration Desk and Exhibition open

09:30 - 10:30 **Plenary Session 3**
Revolutionising information pathways
Dani McCormick & Karen Waldron - LexisNexis

10:30 – 11:00 Refreshments and Exhibition

11:00 – 12:00 **Parallel Sessions 3**

3A	3B	3C	3D <i>Limited to 15 delegates</i>
A glance at the past, a glimpse of the future	Law reporting and public access in the courts: is too much a good thing?	Are user surveys fit for purpose? A case study on the use of a contingent valuation survey at Middle Temple Library	Building student engagement brick by brick: using Lego® Serious Play® to explore subject engagement in HE
Barry Vickery	Charles Dewey Cole, Jr. Newman Myers Kreines Gross Harris, P.C. & Paul Magrath ICLR	Renaë Satterley & Adam Woellhaf Middle Temple Library	Alan Wheeler Middlesex University Repeat of 2D

12:00 – 13:00 **Plenary Session 4 – Keynote Address and Willi Steiner Memorial Lecture**
Rt Hon the Baroness Hale of Richmond, DBE - The Supreme Court of the United Kingdom

13:00 – 14:15 Lunch, Exhibition and Product Demos

13:05 – 13:25 Penny Bailey & Shaun Ellenger, Bailey Solutions KnowAll Matrix library and information management software

13:30 – 13:50 TBA

13:55 – 14:15 TBA

14:20 – 15:20 **BIALL Annual General Meeting** incorporating **Have Your Say** (aka Members' Forum)

Your opportunity to make comments or ask questions about BIALl

15:20 – 15:50 Refreshments and Exhibition

Provisional Programme 2019

Friday 14th June 2019 - Continued

- 15:50 – 16:50 **Plenary Session 5**
Let's (not) talk and Artificial Intelligence
Robin Chesterman – Justis
- 16:50 – 17:50 **Special Interest Groups**
Academic Group, Knowledge Management Group
- 17:00 Registration Desk and Exhibition close
- 19:15 – 01:00 **President's Reception followed by the BIALL Annual Dinner**
including the presentation of the BIALL and Lexis Library Awards
Reception & entertainment sponsored by Bloomsbury Publishing
Annual dinner sponsored by LexisNexis
Hilton Bournemouth

Saturday 15th June 2019

- 09:15 – 13:30 Registration Desk and Exhibition open
- 09:30 – 10:30 **Plenary Session 6**
Creating an inclusive culture
Ron Wheeler - Boston University School of Law &
Helen Ouseley - Freshfields Bruckhaus Deringer
- 10:30 – 11:15 Refreshments and Exhibition raffle draws
- 11:15 – 12:15 **5 top tips for researching US companies**
Alison Shea – Cornell University
-  **Bridging the gap between university and practice: findings from a study on legal research education.**
Matthew Terrell – Justis
- The BIALL mentoring scheme: an introduction and overview**
Robert Turner – Bristows LLP
- 12:15 – 13:15 **Plenary Session 7**
Meeting the legislation publishing challenge of EU exit
Matthew Bell - The National Archives
- 13:15 – 13:30 Formal closing followed by lunch

Delegates should note that all timings, session titles, and speaker details maybe subject to change. Please check the BIALL website for up to date information.

A circular gold logo with a white border. Inside, the number '50' is written in a large, white, serif font with a 'th' superscript. Below it, the words 'ANNIVERSARY' and '1969-2019' are written in a smaller, white, sans-serif font. At the bottom of the circle is a white decorative flourish.

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The logo for the British & Irish Association of Law Librarians (BIALL). The letters 'BIALL' are in a large, blue, serif font. A blue horizontal line with a slight curve passes through the middle of the letters 'B', 'I', and 'A'.

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Parallel Sessions

To help you choose between parallel sessions more information is provided below. Delegates are asked to attend the whole of a parallel session and not to switch between them.

To reserve your place please complete the boxes provided on the Registration Form, ranking your choices in order of preference. Please note numbers for the parallel sessions are limited, in particular sessions 2D and 3D, and will be allocated on a first come, first served basis. If no sessions are indicated it will be assumed that you do not wish to attend this part of the programme.

Confirmation of your session bookings will be included on your invoice which will be available via a link in your Conference registration confirmation email.

Thursday 13th June, 2019: 11:15 - 12:15

IA - Designing client-centred knowledge services

Are you ready to get creative? There is an abundance of talk about innovation in the legal sector but sometimes it can feel a little bit distant from our day to day work, something done by a Head of Innovation or by an innovation function. But we all need to be innovative and constantly re-invent our services if they are to remain relevant and valuable to our clients. And if we are to keep enjoying the challenge of delivering them!

In this session, you will get some hands-on experience of using design thinking tools to help you re-imagine your knowledge services. Design thinking is a methodology being used across many sectors which is increasingly gaining prominence in the legal sector. It is a hands on approach to problem solving and taps into what's really important about a product or service, like putting the client – in fact, putting people – at the heart of everything. So come and have a go. This will be an interactive taster session so expect to get handy with post-it notes, take photos, scribble with pens and talk to strangers, as we touch on the key steps to innovating: research (what problem are we really trying to solve?), idea generation, prototyping and iterative implementation.

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IB - Alive and kicking: reflections on the evolving role of Subject Support Librarians at UWE Bristol

At the 2017 BIALL Conference, Julie and Sue talked about embedding academic skills support within the undergraduate law programme at UWE. Since then UWE's Subject Support Librarian role has continued to consolidate and develop and now encompasses supporting information skills, academic skills and English language and communication skills.

Within this session, Julie and Sue will address how:

- roles have evolved to align with institutional strategy
- they have implemented this by evolving the skill set of the business and law subject librarians
- they have integrated with faculty teaching teams in terms of design and delivery of the curriculum

Participants will be able to explore some of the new student facing online learning materials that they have created through this evolution in role.

At the end of the session delegates will:

- better understand the continued relevance of the subject support librarian skill set to student success, and the need to evolve implementation of those skills at a time when some academic libraries have chosen to move away from subject specialist librarians
- have a better understanding of how collaboration and integration with colleagues from other teams create a stronger, more relevant offer to faculty that celebrates the subject librarian.
- gain ideas/inspiration for the creation of online information and academic skills support

IC - 10 years older: managing and evaluating library services at the Supreme Court

As the Supreme Court enters its tenth year of existence, now is a good opportunity to pause and reflect on how our library service has evolved and adapted during that time. What are the challenges that we face and are they any different to those faced by colleagues elsewhere? What lies in the future and how will the library need to evolve? Paul will also try and illuminate the practical side of working at the Court - what types of things come across our desks in a normal week? What is the JCPC?

2A - I want to give up! How to build resilience and change your mindset

Do you find yourself wanting to give up before you've even started? Do you catastrophise when signs appear that things aren't going to plan or find it hard to bounce back when they really do go wrong? If so this talk is for you.

We will explore:

- what is meant by resilience
- is it possible to increase our natural level of resilience?
- hints and tips for creating a more positive mindset
- tools to help get back to that mindset when things go wrong

2B - Nano is the way to go: using nano learning to promote library services

How do you eat an elephant? One bite at a time... As humans and organisations, we learn better one thing at a time. As part of our ongoing efforts to make our users aware of all our services we have implemented an e-learning system called "Nano learning".

In this session you will hear about our innovative way of promoting the library and its services in a new and engaging manner. It combats information overload (usually followed by a rapid forgetting curve) by relying on spaced repetition.

The system also comes with useful analytics and reporting tools, making it easy to measure and showcase ROI to partners.

2C - Open and collaborative management: a way to foster a culture of innovation

Open management had been described as the idea that by breaking down some traditional organisational hierarchies and making the majority of decisions and management procedures transparent, employees begin to essentially self-manage. When you add to it techniques for ensuring collaborative management like providing multiple opportunities for employee input and feedback, what you achieve is often an employment culture that both encourages innovation and creates space for new approaches and new ways of thinking. What can then develop is a culture of collaborative learning, growth, and shared success.

Ron Wheeler will share his open management philosophy, some anecdotes to illustrate concepts, share how and why he feels he and his co-workers have developed a culture of innovation and of saying "yes" to new ideas.

2D - Building student engagement brick by brick: using Lego® Serious Play® to explore subject engagement in HE

Limited to 15 delegates but repeated as 3D

Lego® Serious Play® (LSP) is a facilitated technique designed to encourage reflective and creative thinking and improve communication in teams or groups. Within Higher Education it has been employed to explore different aspects of academia, from organisational change within institutions to how students communicate whilst collaborating on group projects.

Whilst playfulness and creativity are key to how the methodology works the 'core process' involving posing a question, building models, sharing their meaning and collective reflection, is always present, creating the spine of the workshop.

This LSP workshop will be a hands-on experience for participants, exploring the principles of LSP with relation to academic librarianship and supporting law students. All participants will be required to build individually and share collectively, using narrative and metaphors to express their ideas. It is also a lot of fun and a great way of expressing new or pre-existing knowledge in an environment that is safe and supportive.

LSP is for everyone. It is one of those rare learning opportunities where there really isn't a wrong answer. What you build is the correct answer for you, so whether you've been playing with Lego for decades or have never even held a brick it doesn't matter.

Parallel Sessions - Friday 14th June, 2019: 11:00 - 12:00

3A - A glance at the past, a glimpse of the future

As well as celebrating BIALl's 50th Birthday this year, it's Barry's too, so he's going to take this opportunity to look back over the last half a century and pick out several situations where people/companies/groups have made decisions that have either catapulted them to success or dumped them on the scrap heap.

We'll focus on the tech aspect and look at NASA, when a Computer was a job role, to the demise of Blockbuster and the rise of Netflix. We'll examine the deciding factors between the winners and losers and will offer insights on some of the lessons learned and provide advice on different decision-making strategies so that we can all be better equipped to deal with the latest advances, challenges and opportunities ahead of us.

3B - Law reporting and public access in the courts: is too much a good thing?

There is a tension between the wide dissemination of judgments, as available through BAILLl, and the selective reporting of judicial decisions, as is done by ICLR and other publishers. This tension exists throughout the common law system with the widespread availability of judicial materials on court and related websites and the more restricted availability of official or quasi-official reported judgments. The panel will look at the development of sanctioned law reporting (in New York (comprehensive) and in England and Wales (selective)) as a means to bring some order to the chaos of multiple judgments and reports and the changes that necessarily have occurred as more and more materials have become publicly available through the internet (court websites, publishers' websites, and so on). The panel will assess the effect of these changes on the courts, which are responsible for creating (and oftentimes storing), the materials, the information professional, who is expected to assist with access to them, the lawyer (and the public), who have a plethora of resources available, and the law reporter, whose job remains bringing some order the court's output. Indeed, is it 1865 all over again?

3C - Are user surveys fit for purpose? A case study on the use of a contingent valuation survey at Middle Temple Library

Between 2010 and 2017 Middle Temple Library ran four user surveys with varying levels of success. While feedback was overwhelmingly positive regarding our services, we did not learn anything new about the information needs of our members, or how they valued the library. In 2018 we decided to try a different tack and ran a contingent valuation survey (CVS). A CVS seeks to evaluate non-market goods, such as public services, and assess the economic value of those services. This is done by asking questions such as how long users spend in the library, what they would hypothetically be willing to pay to use it, and/or what level of compensation they would expect to forego the service.

The CVS can be immensely useful when trying to establish value for money and understand how users assess the services provided. Most CVS show the library's services are worth more to users in quantitative terms than its operating costs but our research found very few British libraries had tried them and certainly no British law libraries.

Delegates attending this session will learn about contingent valuation surveys; how they differ from standard user satisfaction surveys; how they are written; what type of information they measure; and how to translate abstract ideas into measurable commercial data. The presentation will also discuss the role of an Inn of Court library and the services it provides to students, pupils, barristers and other members of the Bar.

3D - Building student engagement brick by brick: using Lego® Serious Play® to explore subject engagement in HE

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Booking & Accommodation Information

All inclusive registration fees - register early to qualify for the **Early Bird rate**

For Bookings BEFORE or ON Friday 5th April 2019	Hotel	BIALL Member	Non Member
Pre-Conference Workshop		£ 75.00 + VAT = £ 90.00	£100.00 + VAT = £ 120.00
3-night Conference Package	Hilton Bournemouth	£800.00 + VAT = £960.00	£900.00 + VAT = £1080.00
3-night Conference Package	Hampton by Hilton	£710.00 + VAT = £852.00	Not available
2-night Conference Package	Hilton Bournemouth	£700.00 + VAT = £840.00	£800.00 + VAT = £ 960.00
Day Delegate Rate		£300.00 + VAT = £360.00	£350.00 + VAT = £ 420.00

For Bookings AFTER Friday 5th April 2019	Hotel	BIALL Member	Non Member
Pre-Conference Workshop		£ 85.00 + VAT = £ 102.00	£110.00 + VAT = £ 132.00
3-night Conference Package	Hilton Bournemouth	£900.00 + VAT = £1080.00	£1000.00 + VAT = £1200.00
3-night Conference Package	Hampton by Hilton	£810.00 + VAT = £ 972.00	Not available
2-night Conference Package	Hilton Bournemouth	£800.00 + VAT = £ 960.00	£ 900.00 + VAT = £1080.00
Day Delegate Rate		£350.00 + VAT = £ 420.00	£ 400.00 + VAT = £ 480.00

What's included:

- The Pre-Conference Workshop fee includes attendance, lunch and refreshments.
- The 3-night Conference Package rate includes the 3-day attendance fees (Thursday – Saturday), 3 nights accommodation (Wednesday – Friday) refreshments and lunch daily, all social events including pre-dinner drinks, meals with refreshments and entertainment (where applicable). **Please note:** Dinner is not included on Wednesday.
- The 2-night Conference Package rate includes the 3-day attendance fees (Thursday – Saturday), 2 nights accommodation (Thursday & Friday) refreshments and lunch daily, all social events including pre-dinner drinks, meals with refreshments and entertainment, (where applicable).
- The Day Delegate rate includes one day attendance fee, refreshments and lunch.

Booking & Accommodation Information

Social Events *(prices applicable to day delegates only)*

BIALL's 50th Birthday Party sponsored by Platinum Sponsor Justis, on Thursday 13th June 2019 will be an informal evening held at Aruba Restaurant & Bar, located on Bournemouth Pier. The BIALl Annual Dinner sponsored by Platinum Sponsor LexisNexis, will incorporate the BIALl Annual Awards along with the Lexis Library Awards and will be held on Friday 14th June 2019 at Hilton Bournemouth. The President's Reception and after-dinner entertainment are kindly sponsored by Gold Sponsor, Bloomsbury Professional.

All dinner tickets include drinks, food and entertainment (if applicable), and can be purchased at the rates below. **Please note: if you are booking one of the Conference Packages the evening social events are included.**

Thursday 13th June 2019 £50.00 + VAT = £60.00	Friday 14th June 2019 £60.00 + VAT = £72.00
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Additional Nights Accommodation

Accommodation can be booked for Tuesday and/or Saturday by contacting the Conference Organisers prior to completing the appropriate accommodation section on the Registration Form to request availability and price.

BIALL has negotiated rates with the hotels that are much lower than published rates. We recognise that it is sometimes possible to book a room using discount travel sites that can undercut our rate. However, if a reservation is made using these sites, we do not get credit for having booked your room. BIALl must pay for unused guest rooms, so as a result we could be responsible for costly penalties to our contracted hotel.

Booking Conditions

1. Each delegate **must** complete a Registration Form. Delegate registrations are issued for your personal use only and cannot be shared with any other person during the Conference. You may not purchase registrations as an agent for any third party or sell your registration to others, or exploit the registration commercially or non-commercially in any way.

The name and organisation details of all registered delegates will be placed on the Delegate List which will be passed to all attendees, including exhibitors, and any subventing body for them to see who is at the Conference for the purpose of networking and meetings. Delegates who do not wish to be included on the Delegate List should advise at the time of booking. Email addresses will only be included on the Delegate List with the consent of individual delegates.

2. An invoice will be raised on receipt of the completed Registration Form and payment may be made by one of the following methods:-

- **Credit Card** - Please provide your credit card details in the space provided on the registration form.
- **Cheque** - Please make cheques payable to BIALL and post to Sovereign Conference at the address shown below.
- **BACS** - **Account Name:** BIALL Conference Account
Bank Address: NatWest Bank Plc, Bristol Queen's Road Branch, 40 Queen's Road, Bristol, BS8 1RD
Account No: 29885175
Sort Code: 60-17-12
IBAN: GB84NWBK60171229885175 **Swift Code:** NWBKGB2L

Please submit a copy of the Remittance Advice to Sovereign Conference.

All invoices must be paid within 30 days of the invoice issue date or prior to the Conference commencement date, whichever is less.

3. Cheque payments must be made in pounds sterling (£). Payments received by Credit Transfers will be subject to a £10.00 fee to cover bank charges.
4. Cancellation up to **Friday 17th May 2019** carries a 50% cancellation fee and after this date or for 'non-attendance' at the Conference there is a 100% cancellation fee.
5. There is a financial penalty on the conference fees for all bookings received after **Friday 5th April 2019**.
6. **No refund** will be given for any reason other than in condition 4.
7. The British and Irish Association of Law Librarians (BIALL) and Sovereign Conference will not be held responsible for any reason outside of their control should the Conference not be able to commence or be curtailed early.
8. BIALL and Sovereign Conference will not be held responsible for any loss or damage to personal items of any delegate or accompanying person or any other loss or injury caused to a delegate or accompanying person during or in connection with the Conference.
9. All delegates must register at the Conference Registration Desk on arrival. Details of registration times will be confirmed in the final delegate letter which will be forwarded before the commencement date of the Conference.
10. If at any time a non member replaces a member of BIALL on the registration, the additional fees will be charged.
11. BIALL and Sovereign Conference will not be held responsible for their inability to accept a booking for this Conference due to it being over subscribed.
12. Accommodation at the Conference hotel(s) is subject to availability. BIALL and Sovereign Conference will not be held responsible for any delegate not being able to reserve a room at the selected Conference hotel. All reservations must be made direct with Sovereign Conference.
13. BIALL and Sovereign Conference will not be held responsible for arranging any special diets, medical requests, etc, of delegates or accompanying persons but will endeavour to do so if these requirements are advised to Sovereign Conference at the time of booking.
14. Each delegate is responsible for settling their own 'extras', i.e. telephone calls, newspapers, bar charges, additional meals, etc, directly with the hotels.
15. All amendments, cancellations or substitutions **MUST** be received in writing to the Conference Organisers, Sovereign Conference before the commencement of the Conference.

Should you have any queries or require any further information please contact the Conference organisers:

SOVEREIGN CONFERENCE,

Seven Elms, Dark Lane, Astwood Bank, Redditch, Worcestershire, B96 6HB, ENGLAND.

Email: association@sovereignconference.co.uk

FOR OFFICE
USE ONLY:

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BIALL 2019 REGISTRATION FORM

A Registration Form must be completed by each delegate in **BLOCK CAPITALS** if hand written and forwarded to the conference organisers. **Please note** Total numbers at this meeting are limited and registrations will be dealt with on a first come, first served basis.

Full Name:

Job Title:

Organisation:

Address for Correspondence:

Please include Postcode:

Telephone No. Daytime:

Mobile:

E-mail:

Please tick the box if you consent to your email address being published in the Conference delegates list

BIALL Membership No:

DX:

Invoice Name & Address (if different to the one shown above): e.g. Law firm, service company etc

Please include Postcode:

PO Number (if applicable)

Please tick the boxes to confirm your requirements and insert the amount you are expecting to be invoiced

Pre-Conference Workshop £

3-night Conference Package – please tick accommodation preference, subject to availability
 Hilton Hampton

2-night Conference package – available at Hilton only

Day Delegate – Please indicate which days(s) you will be attending
 Thursday 13th June 2019
 Friday 14th June 2019
 Saturday 15th June 2019

Dinners - (for Day Delegate bookings only)
 Thursday 13th June 2019 @ £50.00 + VAT per ticket
 Friday 14th June 2019 @ £60.00 + VAT per ticket

Additional Nights Accommodation – (Please complete Accommodation section overleaf)
Number of nights _____ @ £ _____ per night

Total amount to be invoiced £

CREDIT CARD, CHEQUE AND BACS PAYMENTS ARE ACCEPTED – Please refer to point no. 2 of the Booking Conditions

Credit Card Payments

Mastercard Maestro Visa Visa Electron Switch Amex Diners
Card Number Card valid from Expires
Issue number CSC (last 3 digits on reverse of card or 4 on front for Amex) Name on Card

Payment of Invoice by Bank Credit Transfers

Payments submitted by Bank Credit Transfer will incur bank charges (please see Booking Conditions) which will be added to your invoice. Please tick the box to confirm you will accept any additional charges.

Next of Kin Please provide details in case of an emergency during the event

Name:	Telephone:
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Accommodation – Please tick the box(es) to confirm your requirements

<input type="checkbox"/>	Wednesday 12th June 2019	<input type="checkbox"/>	Thursday 13th June 2019	<input type="checkbox"/>	Friday 14th June 2019
<input type="checkbox"/>	Single Occupancy	<input type="checkbox"/>	Double Room	<input type="checkbox"/>	Twin Room

Additional nights (specify night(s)):

If you are booking a Double or Twin room for **shared** occupancy please advise the name of the additional person sharing. **Note:** it is not possible for the conference organisers to arrange shared rooms on your behalf.

Name of person sharing Double/Twin room is:

If you will be making your own accommodation arrangements, please tick this box

Special Interest Groups & Forums Please tick to confirm your attendance.

<input type="checkbox"/>	Thursday 13th June	<input type="checkbox"/>	Thursday 13th June	<input type="checkbox"/>	Friday 14th June	<input type="checkbox"/>	Friday 14th June
<input type="checkbox"/>	New Professionals	<input type="checkbox"/>	Irish Group	<input type="checkbox"/>	Academic	<input type="checkbox"/>	Knowledge Management

Parallel Sessions – please enter preference (i.e. 1st, 2nd, 3rd) in the boxes to confirm which session you wish to attend. (Please note there is no guarantee of your 1st choice)

Thursday 13th June, 2019					Friday 14th June, 2019				
11:15 – 12:15	1A	1B	1C		11:00 – 12:00	3A	3B	3C	3D
15:45 – 16:45	2A	2B	2C	2D					<small>Repeat of 2D</small>

Please tick if you would be willing to act as a Chair of a session at the conference

Special Dietary Requirements (i.e. gluten-free, vegetarian, etc)

Special Requirements (i.e. mobility impaired, visually impaired, etc)

If applicable, please tick to advise if you are:

<input type="checkbox"/>	New Delegate	<input type="checkbox"/>	Overseas Delegate
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Buddy scheme:

<input type="checkbox"/>	Please tick if you wish to be assigned a buddy	<input type="checkbox"/>	Please tick if you are willing to be a buddy
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Please read and note the Booking Conditions prior to completing this form. ALL completed forms should be sent to the Conference Organisers, Sovereign Conference.

<input type="checkbox"/>	Please tick to confirm you have read and agree with the Booking Conditions.	Date	
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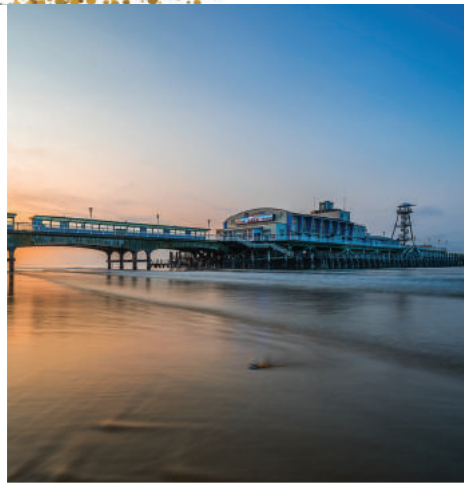
BIALL

BRITISH & IRISH ASSOCIATION OF LAW LIBRARIANS

Annual Conference – Bournemouth International Centre
Thursday 13th – Saturday 15th June 2019



Follow the Conference buzz
#BIALL2019



Conference Organisers

Sovereign Conference, Seven Elms, Dark Lane, Astwood Bank, Redditch, Worcestershire B96 6HB England
Tel: +44(0)1527 893675 Email: exhibitions@sovereignconference.co.uk

Details will be available on the BIALl website: www.biall.org.uk